

**School Emergency Drills  
Documentation Form**

| <u>Type of Drill</u>  | <u>Time of Drill</u>                         |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (5 required)               | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required)                       | <input type="checkbox"/> Class Change        |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill<br>(2 required) | <input type="checkbox"/> Recess              |
|   | <input type="checkbox"/> Other Events        |

Name of reporting school: Kenowa Hills High School

Date of drill: 09/28/22 Time drill was held: 12:37PM (pm/am)

Exact time required to evacuate/shelter/secure: 2 minutes 25 seconds

Total participants: 960

Remarks: \_\_\_\_\_

This report is for emergency drill #3 for school year 2022/2023.

Name of person conducting drill: Charlie O'Dell

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

**County/Local Emergency Management Coordinator or designee**  
Name & Title \_\_\_\_\_

AND

**Law Enforcement** (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

**Fire** (fire chief or designee)  
Name & Title \_\_\_\_\_